

### **Parent Class Representative Policy**

- 1.1 Each class at Rimon will have a Parent Class Representative.
- 1.2 This is a voluntary position and lasts for the academic year.
- 1.3 The Parent Class Representative serves a primary role in maintaining good communication between parents, while also being a valuable resource to the teacher and the class. The Parent Class Representative also facilitates the social interaction among families in the school community and forms an integral part of the Parent Teacher Association.
- 1.4 The Parent Class Representative is elected from volunteers by the majority of the parents of a class and represents the interests of parents of the whole class and not just the opinions of individuals.
- 1.5 The Parent Class Representative liaises with the parents in the class by keeping them informed of activities and events.
- 1.6 The Parent Class Representative is the main point of contact between the parents and the class teacher.
- 1.7 The Parent Class Representative supports and encourages the co-operation between home and school in a positive way, without being judgmental.
- 1.8 The Parent Class Representative will co-operate with teaching staff and the P.T.A.
- 1.9 The Parent Class Representative is a “support resource” for times when the teacher may request resources or support. They also encourage parents to support school and class events and help with organising parent helpers for class parties, certain activities and events as requested.
- 2.0 Parent Class Representative should be willing to communicate with class parents and the teacher through email on a regular basis and liaise with the Chair of the P.T.A.
- 2.1 The Parent Class Representative encourages the parents to volunteer when needed, either for activities and events when requested by the class teacher.
- 2.2 The Parent Class Representative passes on ideas/requests from the parents to the class teacher or teaching assistant, if appropriate and a majority view.

- 2.3 Parent Class Representative is not to be used to help other parents express concerns about their own children or a specific member of the class. This should be done directly between the parents themselves and the class teacher.
- 2.4 Parent Class Representative is there to represent the majority view of the class but should always present this view in a respectful and polite manner, in keeping with the Home School Agreement.
- 2.5 Parent Class Representative can be asked to step down if they are not fulfilling their role satisfactorily or have behaved in a manner which is disrespectful or not in keeping with the school ethos. Such decisions will be made at the discretion of the Headteacher.

September 2013

Reviewed at the discretion of the Governors